

**OFFICE OF THE DIRECTOR**  
**Northern India Engineering College**  
**New Delhi**

NIEC/Gen-Admin/2017-18

April 19 2018

**OFFICE ORDER**

**Attn: All HODs**

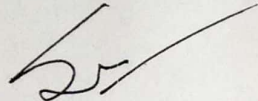
Joint Assessment Committee (JAC), an Expert Team from GGSIPU University will be visiting our College for inspection on 25<sup>th</sup> April, 2017 (Wednesday).

All the HODs are hereby advised to keep their department in neat & clean condition. Labs and workshop should be made ready for inspection and all equipments should be in working condition.

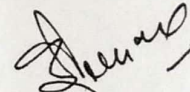
Please ensure that nobody should be permitted to take leave in view of the inspection.

All the faculty members, staff and other employee will not leave the College till the inspection is over.

Please ensure above compliance.



**Prof. (Dr.) Sanjay Kumar**  
**Director**



**S. N. Garg**  
**Chief Executive Officer**

**Copy for Information to;**

1. Director (coordination), NIEC, New Delhi.
2. Sr. Dy. Director (Construction), NIEC, New Delhi.
3. Principal (1<sup>st</sup> Shift), NIEC, New Delhi.
4. Asstt. Director (HR) & Staff Officer to Hon'ble Chairperson, NIEC, New Delhi.
5. Chief Accounts Officer (Accounts), NIEC, New Delhi.
6. Incharge (2<sup>nd</sup> Shift), NIEC, New Delhi.
7. All HODs/DIs, NIEC, New Delhi.
8. Dr. Saurabh Gupta, Incharge (Website Cell), NIEC, New Delhi.
9. Incharge (Examination), NIEC, New Delhi.
10. Compliance Officer-cum-Executive Coordinator (HR), NIEC, New Delhi.
11. Librarian, Central Library, NIEC, New Delhi.
12. Asstt. Registrar (Admission Cell), NIEC, New Delhi.
13. Asstt. Registrar (Examination Cell), NIEC, New Delhi.
14. Training & Placement Cell, NIEC, New Delhi.
15. Sr. Executive Officer (Bio-Metric Attendance Cell), NIEC, New Delhi.
16. J.E. (Civil), NIEC, New Delhi.
17. Infirmary Department, NIEC, New Delhi.
18. Supervisor (Construction), NIEC, New Delhi.
19. Incharge (Stores), NIEC, New Delhi.
20. Maintenance Incharge, NIEC, New Delhi.
21. Canteen Incharge, NIEC, New Delhi.
22. Security Supervisor, NIEC, New Delhi.
23. Notice Board, NIEC, New Delhi.