

OFFICE OF THE DIRECTOR
Dr. AKHILESH DAS GUPTA INSTITUTE OF TECHNOLOGY & MANAGEMENT
(Formerly Northern India Engineering College)
New Delhi

ADGITM/Gen-Admin/2017-18

May 23, 2018

OFFICE ORDER

All the faculty & staff members, who are coming after 09.10 am, are hereby informed to enter into the College from backside gate instead of Main Gate due to heavy crowd of students appearing for End Term Exams [May – June, 2018] and their parents at the main gate. This will be applicable till the exams are over. *upto 13/6/2018*



Prof.(Dr.) Sanjay Kumar
Director



S. N. Garg
Chief Executive Officer

Copy for information to:

1. Director (Coordination), ADGITM, New Delhi.
2. Sr. Dy. Director (Construction), ADGITM, New Delhi.
3. Principal (1st Shift), ADGITM, New Delhi.
4. Asstt. Director (HR) & Staff Officer to Hon'ble Chairperson, ADGITM, New Delhi.
5. Course Director (BBA), ADGITM, New Delhi.
6. Incharge (2nd Shift), ADGITM, New Delhi.
7. Chief Account Officer (Accounts) ADGITM, New Delhi.
8. Head, Examination Controller (Examination Cell), ADGITM, New Delhi.
9. Dr. Saurabh Gupta, Incharge (Website Cell), ADGITM, New Delhi.
10. All HODs/DIs, ADGITM, New Delhi.
11. Compliance Officer-cum-Executive Coordinator (HR), ADGITM, New Delhi.
12. Librarian, Central Library, ADGITM, New Delhi.
13. Asstt. Registrar (Admission Cell), ADGITM, New Delhi.
14. Asstt. Registrar (Examination Cell), ADGITM, New Delhi.
15. Training & Placement Cell, ADGITM, New Delhi.
16. Sr. Executive Officer (Bio-Metric Attendance Cell), ADGITM, New Delhi.
17. J.E. (Civil), ADGITM, New Delhi.
18. Infirmary Department, ADGITM, New Delhi.
19. Supervisor (Construction), ADGITM, New Delhi.
20. Incharge (Stores), ADGITM, New Delhi.
21. Maintenance Incharge, ADGITM, New Delhi.
22. Canteen Incharge, ADGITM, New Delhi.
23. Security Supervisor, ADGITM, New Delhi.
24. All Notice Boards