

OFFICE OF THE DIRECTOR
Dr. AKHILESH DAS GUPTA INSTITUTE OF TECHNOLOGY & MANAGEMENT
(Formerly Northern India Engineering College)

New Delhi

DIR/Gen-Admin/2018-19

August 13, 2018

NOTICE

Sub: Flag Hoisting Ceremony on the occasion of
"Independence Day" on August 15, 2018 (Wednesday)

Flag Hoisting Ceremony on the Occasion of "Independence Day" will be held on August 15, 2018 (Wednesday) at 10:00 a.m. in College Campus. It is mandatory for all faculty and staff members to attend and participate in the following programme schedule for the day:

1. Flag Hoisting
2. National Anthem

Dress Code: Faculty & staff members are requested to come in dress code of any colour of Indian National Flag.

All persons including Faculty Members and Staff are advised to reach the College Campus latest by 09:55 a.m. compulsorily to attend the aforesaid Flag Hoisting Ceremony. Those who will fail to attend the Flag Hoisting Ceremony at the College Campus shall be required to submit a "Certificate" of attending Flag Hoisting Ceremony at any other place.

An arrangement of Tea and Refreshment has also been made in the College Canteen after the aforesaid Ceremony.

All are requested to attend the function positively.


Prof. (Dr.) Sanjay Kumar
Director


(S. N. Garg)
Chief Executive Officer

Copy for information to:

1. Director (Coordination), ADGITM, New Delhi.
2. Sr. Dy. Director (Construction), ADGITM, New Delhi.
3. Principal (1st Shift), ADGITM, New Delhi.
4. Asstt. Director (HR) & Staff Officer to Hon'ble Chairperson, ADGITM, New Delhi.
5. Incharge (2nd Shift), ADGITM, New Delhi.
6. Chief Account Officer (Accounts) ADGITM, New Delhi.
7. Head, Examination Controller (Examination Cell), ADGITM, New Delhi.
8. Dr. Saurabh Gupta, Incharge (Website Cell), ADGITM, New Delhi.
9. All HODs/DIs, ADGITM, New Delhi. – Please circulate among the Faculty & staff members.
10. Compliance Officer-cum-Executive Coordinator (HR), ADGITM, New Delhi.
11. Librarian, Central Library, ADGITM, New Delhi.
12. Asstt. Registrar (Admission Cell), ADGITM, New Delhi.
13. Asstt. Registrar (Examination Cell), ADGITM, New Delhi.
14. Training & Placement Cell, ADGITM, New Delhi.
15. Sr. Executive Officer (Bio-Metric Attendance Cell), ADGITM, New Delhi.
16. J.E. (Civil), ADGITM, New Delhi.
17. Infirmary Department, ADGITM, New Delhi.
18. Incharge (Stores), ADGITM, New Delhi.
19. Maintenance Incharge, ADGITM, New Delhi.
20. Canteen Incharge, ADGITM, New Delhi.
21. Security Supervisor, ADGITM, New Delhi.
22. All Notice Boards